



NOTICE OF MEETING

Notice is hereby given that the Twenty Ninth Annual General Meeting of Tea Smallholder Factories PLC (Company) will be held as a virtual meeting on 29th June 2023 at 11.00 a.m.

The business to be brought before the Meeting will be to:

1. Read the Notice Convening the Meeting.
2. Receive and consider the Annual Report and Financial Statements of the Company for the financial year ended 31st March 2023 with the Report of the Auditors thereon.
3. Re-elect as Director, Mr. J. G. A. Cooray who retires in terms of Article 83 of the Articles of Association of the Company. A brief profile of Mr. J. G. A. Cooray is contained in the Board of Directors section of the Annual Report on page 72
4. Re-elect as Director, Mr. S. K. L. Obeyesekere who retires in terms of Article 83 of the Articles of Association of the Company. A brief profile of Mr. S. K. L. Obeyesekere is contained in the Board of Directors section of the Annual Report on page 73.
5. Re-elect as Director, Mr. A. S. Jayatilleka who is over the age of 70 years and retires in terms of Section 210 of the Companies Act No.7 of 2007, for which the passing of the following ordinary resolution is recommended by the Company:

“THAT the age limit stipulated in Section 210 of the Companies Act No. 7 of 2007 shall not apply to Mr. A. S. Jayatilleka, who is 72 years and that he be re-elected a Director of the Company”
6. Re-appoint the Auditors and to authorize the Directors to determine their remuneration.
7. Consider any other business of which due notice has been given in terms of the relevant laws and regulations.

The Annual Report and Financial Statements of the Company are available on the:

- (1) Corporate Website – <https://www.keells.com/investor-relations/#annual-reports> ; and
- (2) The Colombo Stock Exchange - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=TSML.N0000>

For clarifications on how to download and/or access the Annual Report and Financial Statements, please contact Mr. Dulaj Sellahewa on 011-2149987 during normal office hours (8.30 a.m. to 4.30 p.m.) or email dulaj.tsfl@keells.com

Should Members wish to obtain a hard copy of the Annual Report, they may send a written request to the registered office of the Company by filling the request form attached to the Form of Proxy. A printed copy of the Annual Report will be forwarded by the Company within eight (8) market days from the date of receipt of the request.

By Order of the Board
TEA SMALLHOLDER FACTORIES PLC



Keells Consultants (Private) Limited
 Secretaries
 Colombo

22nd May 2023

Notes:

- (i) A Member unable to attend is entitled to appoint a Proxy to attend and vote in his/her place.
- (ii) A Proxy need not be a Member of the Company.
- (iii) A Member wishing to vote by Proxy at the meeting may use the Form of Proxy enclosed herein.
- (iv) Members are encouraged to vote by Proxy through the appointment of a member of the Board of Directors to vote on their behalf and to include their voting preferences on the resolutions to be taken up at the Meeting in the Form of Proxy.
- (v) In order to be valid, the completed Proxy Form must be lodged at No. 117, Sir Chittampalam A. Gardiner Mawatha, Colombo 02 or forwarded to the email address: keellsconsultants@keells.com or Fax No. 011 2439037 not less than 48 hours before the meeting.
- (vi) A vote can be taken on a show of hands or by poll. If a poll is demanded, each share is entitled to one vote. Votes can be cast in person, by proxy or corporate representatives. In the event an individual Member and his/her proxy holder are both present at the Meeting, only the Member's vote is counted. If the proxy holder's appointor has indicated the manner of voting, only the appointor's indication of the manner to vote will be used.